**UnderDefense policy template kit**

Starting your compliance journey? UnderDefense policy template offers a comprehensive and compliance-ready document, complete with placeholders for company-specific details.

**How to use this document**

1. Thoroughly review the content of each policy, analyzing it section by section.
2. Evaluate whether the subsequent section and its associated risks are applicable to you. If it does not, remove it and/or replace it with your organization’s corresponding practices.
3. Replace any highlighted text in angled brackets < >[[1]](#footnote-0) with appropriate information (Use Find to make sure that all text in angled brackets is replaced)
4. Remove this instructions page
5. Add any company-specific letterhead, branding, and formatting
6. Save this document as PDF and upload to UnderDefenseMAXI to <https://app.underdefense.com/compliance/ISO27001/approved-policies>

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# **The Path to Compliance**

# We'll guide you through, ensuring a smooth path to compliance:



**SOC 2 Certification Timeline for SMBs with 50-250 Employees**

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# **Need Expert Assistance?**

| Navigating the complexities of compliance can be challenging, especially for businesses with limited internal resources or expertise.   * Experience team at the right time * Preparation of all compliance docs * Expert guidance on all tech-related issues   [**Book a call with expert**](https://meetings.hubspot.com/underdefense/help-with-compliance) | **Take your compliance from probable to guaranteed.** |
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**<Your Company Logo>**

**Vulnerability Management Policy**

# ***Version Control Table***

| Version | Date | Author | Description |
| --- | --- | --- | --- |
| 1.0 | <Date> | <Author> | Issued |
| 1.0 | <Date> | <Author> | Reviewed |
| 1.0 | <Date> | <Author> | Approved |
| **1.0** | <Date> | <Author> | **Granted “FINAL” status** |

| **Date of Next Revision** | **<date>** |
| --- | --- |

This policy will be reviewed for continued completeness, relevance, and accuracy within 1 year of being granted “final” status and at yearly intervals after that.

The version control table will show the published update date and provide a thumbnail of the significant change. CAUTION: the thumbnail is not intended to summarize the difference and is not a substitute for reading the full text.

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# Purpose

The purpose of this policy is to identify the regulatory requirements for <Company> information assets through vulnerability management. And to define the measures for notification, testing, and installation of security patches on devices connected to <Company> networks, mitigate or remediate vulnerabilities.

# Scope

This policy applies to all <Company> employees, contractors, third parties who access internal information and business processes.

# Responsibilities

**ISMS Manager:**

1. Manage vulnerability and patch management processes.

**SOC Analyst:**

1. Regularly monitor the network and corporate devices for vulnerabilities;
2. Monitor the network for vulnerabilities.

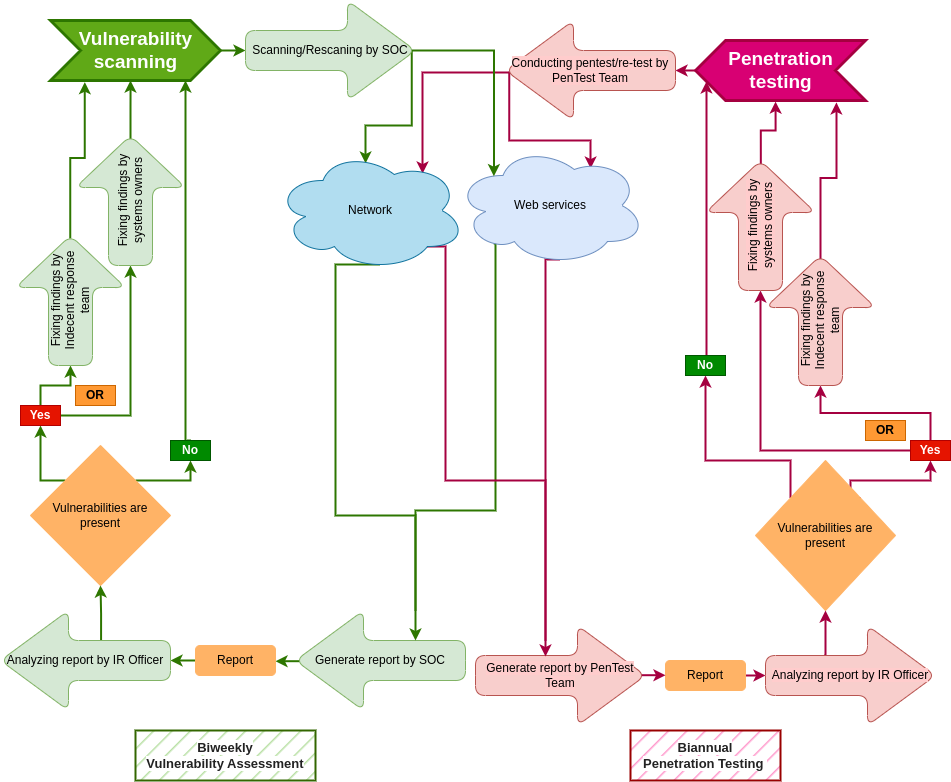
**Security Engineer:**

1. Set up the vulnerability management agents on the network equipment;
2. Continuously improve the security system.

**Asset Manager**

1. Set up the vulnerability management agents on the endpoints.

# Policy



Vulnerability Management Workflow

## 

## Vulnerability scanning

1. <Company> has to conduct routine scans of the company devices and servers connected to the network to identify all types of vulnerabilities biweekly or when any significant change is done.
2. The vulnerability scans are done with a corporate vulnerability scanner for all Windows, macOS, and Linux systems. The corporate vulnerability scanner is linked to SIEM for further monitoring and comparison. Also, it should compare the results of the current scan with the previous ones.
3. Vulnerabilities are regularly reviewed, evaluated, tested, and mitigated.
4. The critical or high vulnerability scan results must be remediated as soon as possible. Then the next session of scanning will be held to make sure that these vulnerabilities are closed.
5. The medium, low or informational vulnerabilities should be remediated at earliest convenience and due risk acceptance model
6. The dedicated account for vulnerability scans must be used for that activity explicitly.
7. The scan data is sensitive and mustn’t be shared with people who are not involved in these processes.
8. The staff is strictly prohibited from making any temporary changes to the information system to pass an assessment successfully. <Company> Disciplinary Procedure will deal with any attempts to tamper with scan results.
9. When the system has vulnerabilities that can not be remediated, the Risk Assessment will be done to identify how these vulnerabilities can be mitigated. The corresponding security measures will be implemented.

## Penetration testing

1. <Company> has to conduct penetration testing of the company devices and servers connected to the network to identify all types of vulnerabilities biannually or when any significant change is done.
2. Testing should exclude DoS, DDoS, and Brute Force and does not impact the <Company> systems’ productivity.
3. Penetration testing should be conducted for finding vulnerabilities in the internal network and environments, which are segmented for Management, <Other departments>, and external (e.g., Website, etc.).
4. The penetration test data is sensitive and mustn’t be shared with people who are not involved in these processes.

## Remediation measures implementation

1. The planned remediating actions should be executed in line with the agreed deadlines.
2. If a problem occurs with implemented remediation, it should be recorded.
3. Alternative actions should be defined by the asset owner based on recommendations. These new or other remediating actions should then be implemented.

## Rescan/Re-test

1. Once a vulnerability is remediated, a rescan/re-test has to be scheduled to verify the remediating actions have been implemented.

## Patch Management

1. Asset Manager maintains overall responsibility for patch management implementation, operations, and procedures.
2. All resources must be scanned regularly to identify missing updates.
3. All missing software updates must be evaluated according to the risk they pose. Missing software updates that pose an unacceptable risk to <Company’s> resources must be implemented within a time that is commensurate with the risk.
4. Software updates and configuration changes applied to company systems must be tested before widespread implementation and must be implemented under the <Company> Change Management Policy.
5. Verification of successful software update deployment will be conducted within a reasonable time.

# Disciplinary actions

Employees who violate this policy may face disciplinary consequences in proportion to their violation. Management will determine how severe an employee’s offense is and take the appropriate action.

# Change, Review, and Update

This policy shall be reviewed once every year unless the owner considers an earlier review necessary to ensure that the policy remains current. Changes to this policy shall be exclusively performed by the ISMS Manager and approved by the ISMS Committee.

# Responsibility

This is the responsibility of the ISMS Manager to maintain and make sure everyone is aware of this policy.

# Reference

* ISO 27001 Annex A Control A.12.6.1 Management of Technical Vulnerabilities

# Related Documents

* <Company> Risk Assessment

1. All fields in this document marked by angled brackets < > and highlighted must be filled in. [↑](#footnote-ref-0)